

February 13, 2025

Gracious Group Lending Phils. Corp.

#116 F. Roxas St. Gudlyf Bldg. 4th Ave. Caloocan City


Dear Mam Kathy,

I am writing to formally notify you of my resignation from my position as Office Staff at Gracious Group Lending Phils. Corp. I have been honored and grateful for the opportunities I have had to work with you and the rest of the team. My decision to leave is not one that I have taken lightly, I have exhausted all possible option for alternative taking care of my child. But have not been able to find a solution that allows me to continue working at this time. The welfare and care of my child must be my top priority.

I truly love working for Gracious and the quality products we provide. I deeply appreciate the trust you have placed in me, the opportunities for professional growth, and the ability to work with such a wonderful team. I want to thank you for all that you have done for me.

Please let me know how I can be help during the transition period. I wish you and the team the best of luck in the future.

Sincerely yours,

 2/13/25

John Ray C. Quinal

Recommending Approval:

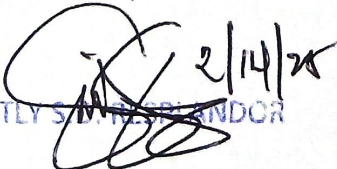
Hindi madali para sa SEM team ang pagresign na ito ni John Ray, dahil na dia sa kanyang kakayahang at kontribusyon sa SEM dept. Natuksoy ko na dia ang kanyang asawa patungkol dito hindi niya kayang igive-up ang kanyang trabaho kaya si John Ray ang mag-give way. Pinapayagan ko ang pagresign nya na ito para na dia mag-alaga, mag-arala sa kanilang anak. (Kulit ito ay makisig sa ahing kalokan) Family first at ito ay ahing lubos na pinipindihan

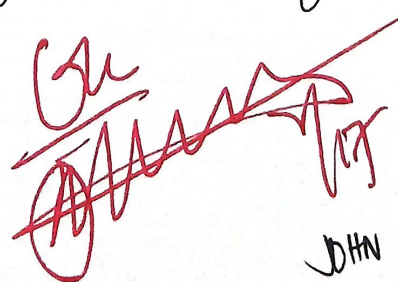
Kathy Yanto
S&M Officer

2/13/25

Recommended by:

last day: March 13, 2025

 2/14/25
NESTLY S. M. BRANDOR



JOHN RAY CALL BOSS JEFF